

ED Home Medication Documentation

Adding Home Meds with a Known Name and Dose (Page 1 of 2)

1	On the Reconcile Meds screen, click Meds .
2	At the Medication Search field: type a few letters of the med name. <div style="float: right; border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid #ccc; margin-bottom: 5px;"> Orders Meds Med Equip Sets </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid #ccc; margin-bottom: 5px;"> Common Medication Search Clear Undefined Med </div> </div>
3	A list forms. Click the plus sign next to the correct med name. <div style="float: right; margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 2px 5px; background-color: #e1eef6; display: inline-block;"> + ATENOLOL </div> </div>
4	Click the box next to the order string that matches the patient’s reported dose, form, route, and frequency. <ul style="list-style-type: none"> Edit an order string field if it doesn’t match exactly. For example, change DAILY to BID. DO NOT edit or change the <u>dose</u> of the med string. See below for next steps. <u>If the frequency is unknown</u>, click <freq> and type UN. Select Unknown. <u>If the frequency is PRN</u>, click <prn> and select the reason <p><u>If dose string does not match reported medication</u></p> <ol style="list-style-type: none"> Frequency and Route can be edited, see above Dose cannot be edited. You need to treat an unknown dose with known medication name as an undefined medication.
5	Click the Select footer button.

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- 6** On the **Last Taken** screen, record details about the last dose taken by the patient:
- a) Enter **Date and Time** when the med was last taken. If unknown, click the box for **Unknown Date/Time**.
 - b) Enter **Dose** taken. If the patient does not know how much taken, click the **Unknown Dose** box.
 - c) At **Information Source**: enter who is providing the information. Click the down arrow or press F9.
 - d) At **Medication Purpose**: explain why the patient takes the med.
 - e) At **Attention Req**: click **Yes** whenever there is an unknown name, dose, frequency or reason.
 - f) Click **Save**.
- 7** Review each medication
- a) After recording all the home meds, click **Save** and File and Refresh
 - b) Select each medication
 - c) Click the **Review** footer button
 - d) Click **Save**
 - e) Click **File and Exit**

Sliding Scale *If your patient is reporting a Sliding Scale/Taper Medication, follow these steps.*

1. Select the home medication by name and dose.
2. Click the **Details** field to the far right of the order string row.
3. Click the **Edit** button by the **Patient Instructions** field.
4. Click the **Get** button.
5. Click **Text**.
6. The pre-built text options will appear.
7. Choose and edit to match the prescription.

