

ED Documentation

Patient Hand Off

At the end of each shift for the patient hand-off:

1. Both caregivers will review together the following information at the patient bedside:
 - **Hand Off Report** which includes all information documented in MEDITECH (see below for printing instructions)
 - **Order History**
 - **eMAR**
2. Document the hand off was completed on the **ED Cares Assessment** under **Care/Event Report Hand-Off**.

To print the Patient Hand Off Report

1. From the Tracker, click **Consent Forms**.
2. Select **Hand Off Report**.
3. Click **OK**.
4. Print the form.

