

ED Order Entry

Add on Lab Test Order

Enter an order for an **Add on Lab Test** when a specimen has already been collected and a new test using that specimen is needed.

The order alerts the lab of the new need for the additional test(s), but a new specimen will not be collected.

Process:

1. From the Tracker, highlight the patient and click **Order**.
2. Search for and select the **Add on Lab Test**.

The screenshot shows a software interface with a search bar containing 'Add|'. Below the search bar is a table with columns 'Order' and 'Category'. The table contains the following rows:

Order	Category
* DC Additive	Patient Care
<input checked="" type="checkbox"/> Add on Lab Test	Laboratory - No Collection
ENDO Add Acid Renix 24hr PH	Endoscopy
ENDO Add Ins/Renlc PEG	Endoscopy

A red oval highlights the 'Add on Lab Test' row.

3. On the Order Details screen in the **Lab Test(s) to Add On** type the test names.

The screenshot shows the 'Order Details' screen for 'Add on Lab Test (LABNOC)'. The screen has a title bar 'Add on Lab Test (LABNOC)' and a main header 'Order Add on Lab Test (LABNOC)'. Below the header are two columns of input fields:

* Priority	S	Series?	
Quantity		Directions	
* Date	2/3/17	Stop Date	
Time	1241	Stop Time	
		Count	

Below these fields is a section titled '* Lab Test(s) To Add On' with the text 'CBC, DIG'.

4. Click **OK** and **Save**.

Important: If the lab sample is no longer available, the lab will telephone with the information. A new order will have to be placed and specimen collected.