

ED Order Entry

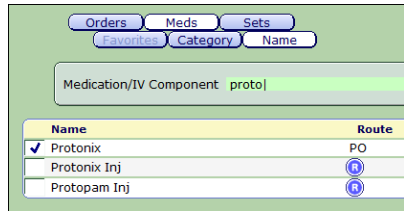
Medication Orders

The steps below are for a basic medication order entry. Refer to a separate job aid for the steps on Ordering IV Fluids.

Process:

1. From the Tracker, highlight the patient and click **Order**.
 - a. Confirm the patient and allergy status are correct
 - b. Enter the Ordering Provider and Order Source.
 - c. Respond to all alerts and review current orders.

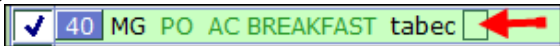
2. Click the **Meds** button.
3. At **Medication/IV Component**: type a few letters of the medication name.
4. Click on the order that matches the medication name and route.



5. Click the **Select** footer button.
6. Multiple order strings appear. Review the details. Choose the order string that most closely matches the provider's order.

Order	Sch	Start	Stop	Details
Protonix				
<input type="checkbox"/> 40 MG PO ONCE tabec	ONE			
<input checked="" type="checkbox"/> 40 MG PO AC BREAKFAST tabec <input type="text"/>	SCH	11/10 0600		
<input type="checkbox"/> 40 MG PO BIDAC tabec	SCH			

7. Click any detail of the order string that must be changed to match the provider's order.
 - a. For example, Dose, Route, Frequency
 - b. Click in the Start field to edit the Start time
 - c. Dose Instructions can be edited by clicking the box at the end of the order string.



8. Clicking the blue **Edit** button in the Details column will open the Order Details screen to make the edits or if you need to enter a Comment. Make any changes and click **OK**
9. Click **Select** when the details match the provider's order.
10. Result: The order appears under **New Orders** on the Current Order list. Click **Save** and choose a File option.