

ED Order Entry

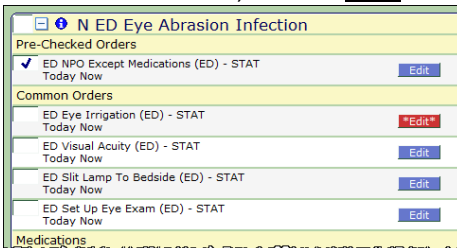
Order Sets

An order set is a group of orders that are commonly placed together, (e.g. a unit's most frequently ordered procedures or blood transfusion orders)

- Order sets are sorted by department, procedure, event, or specialty.
- With order sets, there is no need to search for each order.
- As orders may be preselected for your Ministry or unit, the risk of forgetting an order is reduced.
- Order detail screens may include defaulted responses that can be adjusted to meet patient needs.
- Red text identifies order duplication before the order is placed.
- Patient safety is enhanced when omissions and errors are reduced.

Selecting an Order Set

1. From the Tracker, highlight the patient and click the **Orders** menu button.
2. Click the **Sets** button.
The **Category** button also lights up.
3. Click the **+** next to the **ED Category** section to view order sets built for the ED.
4. Select an ED Order Set. Then, click the **View** footer button.



- a. Check mark to select orders. Uncheck any preselected orders not included in the physician order you received.
 - b. Add check marks to select other orders for your patient.
 - c. Red text indicates duplicate orders.
 - d. **Blue** and **Red Edit** buttons indicate that order details **may be edited** or **must be edited**, if that order is selected.
 - e. Do not deselect ZTAG orders. These are for Meaningful Use.
5. Footer buttons allow you to add another order set or individual orders to this order set.
 6. Save an order set as you would save your individual orders.

