

## ED eMAR

### Edit and Undo eMAR Documentation

#### Edit

1. Click into the **History** cell of the medication.
2. You can edit the following information found in gray cells. Click on the gray cell and make the edit:
  - a. **Admin Comment** of a previously filed admin/non-admin
  - b. **Assessment** of a previously filed admin/non-admin
  - c. **Non-Admin Reason** of a previously filed non-admin
  - d. **Dose Given**
3. Click **OK**.
4. Click **Return**.
5. Click **Save**.
6. You cannot edit the Administration Date/Time.
  - a. You would need to UNDO the documentation and re-document.

#### Undo

1. Click into the **History** cell of the medication.
2. Highlight the activity line to be undone.
3. Click **Undo**.
4. Click **Return**.
5. Click **Save**.