

# Documentation

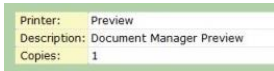
## Ticket to Ride (Patient Transport Handoff)

**Transport Handoff.** If the patient is being taken to another department such as Radiology or Surgery, print the **Ticket to Ride**. The RN will review the Ticket to Ride with the Transporter and sign off.

1. From the RN Main Menu select **Reports & Print Routines**.
2. Select **Handoff Communications Reports**.
3. Select **Ticket To Ride**.



4. Type the patient's name or account number and click **OK**.
5. Select the correct patient and the correct account.
6. The report defaults to **Printer: Preview**. Click **OK**.



7. To print the **Ticket To Ride** report, click the print icon on the top left.



8. Select the proper printer and click **OK**.
9. **On the Ticket to Ride** printed report hand write **O2 Delivery method** information.