

Home Medication Documentation

Updating Home Med Route, Frequency, or Reason

1. From **Reconcile Meds**, select the med to be updated.
2. Click **View Change** and make your edits.
3. Click **Keep as Reported**.
4. Click the **Last Taken** cell for the updated med, update the screen, and click **Save**.
 - a. At **Attention Required**, uncheck **Yes** if all information is now recorded. The yellow warning triangle will disappear.
5. Click **Save**. Select a File and Refresh. The edited information appears in the Home Med list.
6. **Important:** Click in the **Action** cell for each med reviewed and updated, select **Review**, and then click **Save** and a file option.

