

Order Entry

Med Orders - Non-Formulary Meds

Use a non-formulary medication order when the hospital pharmacy does not stock a needed med or when a compounded med is not noted in an order string



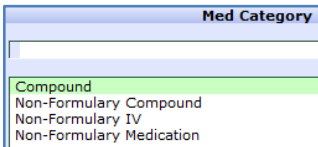
Warning: Non-Formulary Orders will not be evaluated for allergies, duplicates, interactions, food/disease contraindications, rules, or dose warnings

Process:

1. Click **Orders** from the Main Menu bar on the right side of most screens
 - a. Review the patient header to ensure you have the correct patient.
 - b. Ensure that accurate allergy information is recorded.
 - c. Enter the provider and indicate the correct order source.
2. Click **Meds**, and type a few letters for the medication name into the **Medication/IV Component** search field.
 - a. If the search does not return results, enter the med as non-formulary.



3. Click **Category**.
4. Choose the correct category for the non-formulary med.



5. Complete all of the required fields (*) on the Order Detail screen including those specific to non-formulary orders.

* Pharmacy may replace? (Y/N)	<input type="text"/>
Is this a Non-Formulary Med or a Patient's Own Med?	<input type="text"/>
Justification for use of Non-Formulary drug	<input type="text"/>
Other Justification:	<input type="text"/>
Recommend this drug for Formulary addition? (Y/N)	<input type="text"/>

6. Use the **Dose Instructions** field to specify any further information. (e.g. details for compounded meds)
7. Click **OK**.
8. Click **Select**.
9. Click **Save** and choose a File option.