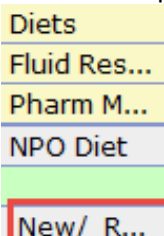


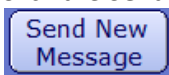
## Status Board

### Sending Pharmacy a Message

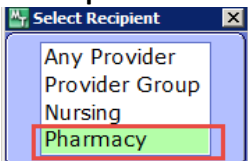
1. Click into the patient's **Pharmacy Message** cell on the Status Board.



2. Click the **Send New Message** footer button.



3. At **Recipient:** click the arrow. ONLY select **Pharmacy**.

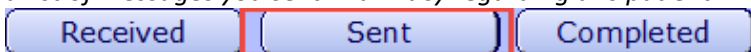


4. At **Priority:** click the arrow and select the relevant priority.
5. At **Subject:** type a brief subject line description. Press ENTER.
6. In the **Message** field, type a description of the problem or request.

7. Click **Send**.



8. *Once you click the Sent button, at the top of the screen you'll see a list of messages you sent Pharmacy regarding this patient.*



9. To return to the Status Board, click **Return**.