

# eMAR

## Scheduled Med Administration

**IMPORTANT: LET THE SCANNER FIND THE MEDICATION NAME AND ADMINISTER.** *The scanner is clicking the Administer button for you.*

1. Gather meds, provide education, and confirm patient will take the meds.
2. Scan the patient's account #: It's the barcode on the armband.
3. Scan the medication barcode: Pre Printed in medication labels (NDC Barcode) or at times Pharmacy Printed labels (Rx Barcode)
4. If a warning appears, read and decide if you are documenting against the correct scheduled dose. Look at the **Next Sched** cell, the bolded Date and Time is the **Scheduled Dose** you will be documenting against.
5. If you answer **YES** to the warning, edit your administration date/time.
6. Result: The scanning highlighted the med on the eMAR and documented the administration.
7. If an assessment displays, document it. To add a comment, click **Admin Comments**.
8. Result: A checkmark and barcode symbol appear to the left of the med brand name and a purple Administered time stamp below. The admin is "not yet saved."
9. Click **Save** or document other administrations, and then click **Save**.
10. Result: The administration is recorded and Total Dose count is updated.